Maintenance Help Document MNWIN-TMS Digital

Admin Tools

Admin Tools Menu



Admin Tools Menu

This menu is intended for Administrators only. The Administrator can set up User <u>Groups</u> and new <u>Users</u>. Place the new <u>users</u> into certain <u>groups</u> which then gives the user rights to view and use MNWIN. This can also be used to remove rights from users, i.e. ONLY the Administrator should see the Admin Tools menu.

Browse Database Files is ONLY for TMS Digital Support personnel! Those are your LIVE databases and any key strokes will be permanent.

Group/Access

Groups/Ac	cess				
Groups		Restrictions/Access	Users in G	Users in Group	
Group	Description	Disable Utility Menu Disable Admin Tools Menu	~	~	
ADMIN	FOR ADMINISTRATORS	Disable Romin Tools Menu Disable Posting Menu/Option			
5HOP	FOR SHOP EMPLOYEES				
5UPER	FOR SHOP SUPERVISOR				
		_			
۱	()		~	1	
Add (Edit Delete	Add Access Re	move Access		

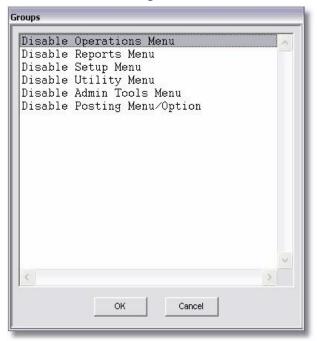
Groups/Access

Here you will enter your Groups and add/remove rights to those groups.

You add a group

Group ID	SHOP		
Description Fp	r shop emp	LOYEES	
	01	ок	Cancel

And add/remove rights



The next step is to then add $\underline{\text{Users}}$ and assign them to a group. You must only add one Group to each $\underline{\text{User}}$.

📽 Users/Groups			
User:		Belongs to these groups:	
User		ADMIN	~
*			
ADMIN			
BJ			
	-		
<u> </u>			
Add Edit Delete	Def Index	Add to Group	Remove from Group

User/Groups

User/Groups

This function is optional. If you use this function, everyone must log in at startup of MNWIN. However, this is very useful because you can control what menus are seen and used by assigning each user to a group. If an error occurs, the login information is also written to the error log to help determine how and why the errors are occurring.

Users/Groups				
User:	Belongs to these groups:			
User	📲 Add/Edit User 🛛 🔀	~		
k				
ADMIN	User ID BJ			
)	Password BD			
	Dispatcher Initials BJ			
	Default Mech BJ			
	Contact Information			
	Name BJ			
	Phone 618-549-5550			
	E-Mail bj@tmshome.com			
	Data 1			
	Data 2			
	Authentication Information Address			
	Password			
(~		
<u>.</u>	OK Cancel			

📲 Users/Groups	Fround	
User: User * ADMIN BJ	Groups ADMIN SHOP SUPER	
Add Edit Delete	OK Cancel ve f	rom Group

After you have added a User, you then assign a <u>Group</u> to that User.

This would then control what the User is able to see and do within MNWIN. You must only add one <u>Group</u> to each User.